

## TRAINING REGISTRATION FORM

If you need assistance filling out this form, please contact **Ruth Castellano** at – **732-380-1575 ext 302**

**Fax completed form to 732-380-1578**

Name \_\_\_\_\_ Profession \_\_\_\_\_  
License # \_\_\_\_\_ Employer \_\_\_\_\_  
Home Address \_\_\_\_\_  
Home Phone \_\_\_\_\_ Cell Phone \_\_\_\_\_  
Email Address \_\_\_\_\_ May we add you to our email list? Y N  
Title of Training you wish to attend \_\_\_\_\_  
Date of Training you wish to attend \_\_\_\_\_  
Food allergies/special dietary requests \_\_\_\_\_  
Do you prefer decaffeinated coffee, regular coffee or tea \_\_\_\_\_

### Payment Amount & Method

\_\_\_\_\_ **\$60 1 Hour Training or Group Clinical Supervision (LSW, LAC)**  
\_\_\_\_\_ **\$100 2 Hour Training or Group Clinical Supervision (LSW, LAC)**  
\_\_\_\_\_ **\$150 One Full Day Training or 3 hour Clinical Training/Supervision group**  
\_\_\_\_\_ **\$300 Two Full Day Training**  
\_\_\_\_\_ **\$500 Three Full Day Training (i.e. Intro to Sandplay Training Series)**  
\_\_\_\_\_ **\$15 Continuing Education Credit Registration Fee**  
\_\_\_\_\_ **Total Amount of Check/Visa Charge**

**Visa/Mastercard #** \_\_\_\_\_ **Exp Date** \_\_\_\_\_  
**Signature** \_\_\_\_\_ **Check #** \_\_\_\_\_

### Cancellation Policy

LCWC will only cancel trainings in the event of emergency or too few participants (less than 4). In this case, a full refund will be awarded. Any participant cancellations received more than four weeks from the training date will receive a full refund, minus a \$35 administrative fee. Cancellations made from 21 to 31 days before the training date will NOT receive any refund, but can have the option to receive a credit in the amount of the training fee to use at a future training date. **Credit must be used within twelve months or will be voided. Cancellations made in the 20 days before the training are not eligible for credit or refund.**

**Call us with your ADA needs**

If paying by check, mail to: 615 Hope Road, Building 3A, Eatontown, NJ 07724